



Landed Cost Checklist

Purpose: Calculate the true landed cost including tariffs and hidden costs. Use this to compare suppliers properly and protect your margins.

1. Product & Order Details

Product Name	
Supplier	
Country of Origin	
Order Quantity	
Incoterm (EXW / FOB / CIF etc.)	
Currency	
Exchange Rate	

2. Cost Breakdown

Cost Component	Cost	Notes
Unit Cost		
Packaging		
Inland Transport		
Export Fees		
Origin Charges		
Freight		
Insurance		
Destination Charges		
Customs Clearance		
Last-mile Delivery		

3. Import Duties / Tariffs Breakdown

HS Code	
Duty Rate (%)	
Additional Tariffs (%)	
Preferential Rate (FTA if applicable)	
Total Duty (%)	
Calculation Base (FOB / CIF)	
Estimated Duty Cost	

4. Often Missed Costs

Sampling	
Tooling / Molds (amortized)	
Bank Fees	

QC Inspection	
Warehousing	
Returns / Defects	
Agent Fees	

5. Total Landed Cost & Margin

Total Product Cost	
Total Logistics Cost	
Total Duty Cost	
Total Landed Cost	
Target Selling Price	
Estimated Margin (%)	

6. Key Notes

- Tariffs vary by HS code and country of origin
- Always compare landed cost, not unit price
- Small cost differences scale significantly at volume